

Religious Education Facility. FAC: 7362

CATCODE: 730772

OPR: AF/HC

OCR: N/A

Updated August 2024

- 1.1. **Description.** Religious education facilities are used for religious education classes and related chapel activities of the various faith groups represented within the installation community.
- 1.2. **Requirements Determination.** The size of a Religious Education Facility is based upon the full-time military Chaplain Corps manpower staffing assigned to the entire installation.
 - Small size bases are defined as those having up to 6 full-time (does not include IMAs) military Chaplain Corps personnel assigned. Small bases typically are configured as a “Chapel Center” where a single small chapel with attached Religious Education Facilities are combined.
 - Medium size bases are defined as those having up to 6-12 full-time (does not include IMAs) military Chaplain Corps personnel assigned. Medium bases typically have one large chapel and either an attached or separate small or large Religious Education Facility.
 - Large size bases are defined as those having 12 or more full-time (does not include IMAs) military Chaplain Corps personnel assigned. Large bases typically have both a large and small chapel and an appropriate mix of religious education facilities to support both chapels.
 - 1.2.1. Facility needs and sizing are also influenced by the military personnel assigned to or residing at the installation, as well as family members and civilian personnel dependent upon the installation for religious support. Denominational faiths to be served, attendance trends, availability and/or utilization of off-base local community religious facilities, and projected changes in the installation population and mission are also relevant in determining unique requirements.
 - 1.2.2. Religious education facilities include classrooms for all age groups, infant through adult, and other identified needs. Normally a kitchen, administrative offices, reception areas, restrooms, storage spaces (for kitchen, administrative, custodial, and religious education materials; tables and chairs; multi-media and sound equipment, etc.), and maintenance rooms are present in the facilities. Ensure facilities include features that support users who are physically challenged.
- 1.3. **Scope Determination. Table 1 Religious Education Space Criteria** defines the space criteria. Mission-specific and unique requirements may be justified according to local installation needs. In addition, refer to **CATCODE (CC) 730773 – Chapel Center** which combines a chapel and chaplain administrative spaces (i.e., **CC 730771 – Chapel Base**) with Religious Education Facilities to form a single comprehensive complex. Hospital chapel facilities are determined in accordance with *DoD Medical Space Planning Criteria* and are not counted against the spatial requirements of other installation chapel facilities. See **CC 730774 – Hospital Chapels**.
- 1.4. **Dimensions.** See Table 1 – Religious Education Space Criteria
- 1.5. **Design Considerations.**
 - 1.5.1. Kitchen space should allow for different groups to store food independently of each other to meet different faith’s requirements.

1.5.2. The classrooms and multipurpose room should be designed with maximum flexibility in mind. Room design should allow for different meeting and seating configurations. For example, these areas could be combined into one large area or subdivided by partitions for meetings, small group study, etc.

Table 1 – Religious Education Space Criteria

Education Spaces	“Small” Base* (Net Square Foot [SF])	“Large” Base* (Net Square Foot [SF])	
Religious Education Coordinator	100	100	per full time Coordinator
Music Coordinator	65	65	per full time Coordinator
Storage	400	800	Educational support supplies, table & chair storage, etc.
Library	200	400	Multi-use library: shelves of books, DVDs/CDs, etc. Tables & chairs for visitors to use.
Task Stations	20	20	One per 3 part-time volunteers, as needed
Multipurpose Room (e.g., “Fellowship Halls”)	4,000	4,000	(can partition into smaller spaces)
Large Classroom	750	1,500	One 750 SF classroom for small chapel; two 750 SF rooms for large chapel (that can be partitioned)
Small Classroom	600	2,400	Two 300 SF classrooms for small chapel; eight 300 SF rooms for large chapel (that can be partitioned)
Youth Classroom	500	1,000	One 500 SF classroom for small chapel; two 500 SF rooms for large chapel (that can be partitioned)
Nursery/Pre-School Classroom(s)	400	800	One 400 SF room for small chapel, that can be partitioned; two 400 SF rooms for large chapel (that can be partitioned)
Kitchen	500	1,000	
Kitchen Storage	200	400	Storage for kitchen equipment, supplies and food specific to each denomination represented. Individual storage areas should be partitioned and securable.
Admin Support ¹	8 SF/ pn	8 SF / pn	If separated from Chapel administration. 8 SF per full time staff working in the facility.
<p>* NOTES: 1 Admin support; provide administrative support area for printers, admin supplies etc. if the religious education center is separated from the main chapel administration area.</p>			